

TWIN LAKES HOMEOWNERS ASSOCIATION

COMMITTEE VOLUNTEER INTEREST FORM

Help shape our community. The Twin Lakes HOA Board of Directors is inviting residents to volunteer their time, experience, and ideas through HOA committees. Committees help research issues and support projects.

Submitting this form expresses interest only and does not guarantee appointment. Committee membership is subject to appointment or approval in accordance with the HOA governing documents and applicable Board procedures.

1. RESIDENT INFORMATION

Name

Property Address

Email Address

Phone (optional)

2. COMMITTEE INTEREST

Check all committees you would be interested in supporting.

☐ Nomination Committee

☐ Architectural Review Committee (ARC)

☐ Bylaw Committee

☐ Irrigation Committee

☐ Other: _____

☐ Social / Events Committee

☐ Beautification Committee

☐ Landscape & Grounds Committee

☐ Pond / Water Management Committee

First Choice

Second Choice

3. SKILLS & EXPERIENCE

What skills, knowledge, or professional experience could you bring? Examples: landscaping, irrigation, engineering, construction, contracts, legal, project management, communications, events, technology, environmental/pond management, vendor management, governance, or other relevant experience.

Prior HOA, nonprofit, neighborhood, professional, school, or other volunteer committee experience?

☐ Yes

☐ No

If yes, briefly describe:

4. INTEREST & CONTRIBUTION

Why are you interested in volunteering, and where do you believe you could contribute?

5. COMMITTEE MEMBER EXPECTATIONS

Residents selected to serve are expected to participate constructively, make a reasonable effort to attend meetings and complete accepted assignments, work collaboratively, protect confidential or non-public HOA/homeowner information, avoid circulating speculation or presenting matters under Board consideration as final decisions, and disclose actual or potential conflicts of interest.

Committee role and authority: Committees generally research, assist, and make recommendations to the Board unless authority is specifically delegated. Committee service does not make a volunteer a Board member or independently authorize the volunteer to act or speak for the Association.

Committee members may not independently commit HOA funds, enter into agreements, direct vendors, promise Board action, issue violations or directives, modify common-area property, or represent themselves as having HOA authority unless specifically authorized in accordance with the HOA governing documents and applicable Board procedures.

6. CONFLICT OF INTEREST DISCLOSURE

Do you have any financial, business, family, vendor, or other relationship that could potentially create a conflict relating to the committee(s) selected?

☐ No

☐ Yes

If yes, briefly explain:

Disclosure of a potential conflict does not automatically prevent participation; it allows the Board to evaluate and manage the conflict appropriately.

7. ACKNOWLEDGMENT

I understand that submitting this form expresses my interest in volunteering and does not guarantee appointment. Committee membership and assignments are subject to appointment or approval in accordance with the HOA governing documents and applicable Board procedures, based on community needs, committee composition, experience, availability, and other relevant considerations. I certify that the information provided is accurate to the best of my knowledge.

Resident Name

Signature

Date

RETURNING THE FORM

Please return the completed form to Mulloy Properties using the submission instructions included with the volunteer request.

Thank you for contributing your time and experience to the Twin Lakes community.